

UNAPPROVED SCHOOL BOARD PROCEEDINGS

November 14, 2016

The School Board of Sisseton School District 54-2 met in regular session on Monday, November 14, 2016, at 5:30 p.m., in the Sisseton High School library.

Members present: S. Johnson, D. Nelson, J. Evenson, D. Flute, W. Koeppe, S. Lehrke, D. Medenwald, W. Rice and J. Schaunaman

Others in Attendance: Dr. Michelle Greseth, Lori Kuschel, Tammy Meyer, Dr. April Moen, Jack Appel, David Peterson, Dr. Sherry Johnson, Chris Wolcott, Jennifer Kaufman, Tyler Appel, David Metz-BV school board, Carol Thelin, Stephanie Brooks, Kameron Brooks and Gordon Nielsen.

Pres. Johnson called the regular meeting to order.

Pledge of Allegiance

Public Input: None

Conflict Disclosure Authorization: None

The payroll for October 2016 was: Gen Fund Instr: Reg Prog \$294,365.26, Spec Prog \$69,133.87, Supp Srvc-Instr \$25,250.96, Student: \$20,248.82, Gen Admin \$13,548.24, Sch Admin \$43,500.28, Business \$97,900.68, Commun Srvc \$1,024.98, Co-Curricular-Male \$5,890.41, Female \$1,905.61, Transp. \$.00, Combined \$8,091.91, TOTAL GEN FUND \$580,861.02, SPEC ED FUND-INST/SPEC PROG \$92,275.61, FOOD SERVICE FUND-SERV \$24,820.72, PRESCHOOL/WASP/DR ED \$10,215.86

The following financial report as of 10/31/16 was presented: General Fund Bal 10/1/16 \$43,808.76, Rev-Local \$65,603.19, County \$18,052.25, State \$259,717.00, Fed \$13,992.63, Receivables \$56,765.98, Transfers In \$350,000.00, Expenditures \$688,667.23, Bal 10/31/16 \$119,272.58. Capital Outlay Fund Bal 10/1/16 \$601,594.60, Rev-Local \$24,620.57, Fed \$.00, Receivables \$.00, Expenditures \$5,465.79, Bal 10/31/16 \$620,749.38. Special Ed Fund Bal 10/1/16 \$145,034.06, Rev-Local \$17,368.43, State \$18,821.00, Fed \$73,726.24, Receivables \$.00, Transfers In \$.00, Expenditures \$126,604.32, Bal 10/31/16 \$128,345.41. Federal Fund Bal 10/1/16 \$2,657,826.48, Rev-Local \$127.49, Fed \$1,605,789.36, Transfers Out \$350,000.00, Bal 10/31/16 \$3,913,743.33. Cap. Proj. Fund Bal 10/1/16 \$176,907.89, Rev-Local \$58.49, Receivables \$.00, Expenditures \$.00, Bal 10/31/16 \$176,966.38. Food Service Fund Bal 10/1/16 \$81,760.66, Rev-Local \$17,583.36, Fed \$1,260.72, Receivables \$62,550.52, Expenditures \$53,517.18, Bal 10/31/16 \$109,638.08. Preschool/WASP/Dr Ed Fund Bal 10/1/16 \$28,205.57, Rev-Local \$9,169.05, Receivables \$49.82, Expenditures \$10,381.95, Bal 10/31/16 \$27,042.49. Trust & Agency Fund Bal 10/1/16 \$277,143.62, Rev-Local \$17,255.58, Expenditures, \$13,943.39, Bal 10/31/16 \$280,455.81.

Regular Monthly Bills: Pepsi-Cola Supp 365.64, Acme Tools Supp 388.98, John Agnew Trvl 273.28, Americinn of Chamberlain Trvl 119.49, Ameripride Services Inc Serv 8.00, Joyce Anderson Serv 10,901.60, Anderson's Supp 556.72, A-Ox Welding Co Supp 329.65, John Appel Trvl 38.64, Aramark Supp 299.85, AT & T Mobility Comm 85.46, Attainment Co Supp 921.90, Baus Oil Co Motor Fuel 8,989.22, Baymont Inn & Suites Trvl 110.78, Behavior Care Specialists Tuition 12,630.00, Big Stone Therapies Serv 3,076.84, Kameron Brooks Trvl 30.00, Brown & Saenger Supp 1,512.78, Sarina Budack Trvl 135.50, Bytespeed LLC Supp 175.00, Carson-Dellosa Publishing Supp 98.33, CWD Food 6,645.46, Changing Our Parenting Experience Supp 75.80, Children's Care Hospital & School Tuition 5,502.00, City of Sisseton Serv 5,983.04, Coca-Cola Bottling Company Supp 622.00, Cole Papers Supp 762.09, Collective Goods Supp 30.00, Colonial Research Chem. Corp. Supp 491.68, CDP Serv 325.00, Dean Foods Food 2,216.71, Dean Foods Food 1,263.25, Delaney Nielsen Sannes Serv 3,762.50, Shannon Despiegler Serv 43.25, Detco Supp 468.15, Earthgrains Food 2,192.92, Ebsco Information Services Periodicals 455.73, ELABO Dues & Fees 60.00, Elite Business Systems Supp 1,451.04, Epic Sports Supp 964.87, Estr Publications Supp 46.00, Alison Feickert Trvl 32.00, First Call Auto Parts Supp 58.26, FSA Supp 3,818.04, Fryer Auto Services Serv 262.80, G & R Controls Supp 974.54, Grant-Roberts Ambulance Service Serv 400.00, Hamm Plumbing Repairs & Maintenance 448.59, Handwriting Without Tears Supp 314.39, Shawn Hanson Trvl 32.00, Sheryl Hanson Serv 43.25, Harlow's Bus Sales Supp 3,220.84, Hedahls Headquarter Supp 83.19, Holiday Inn Express & Suites Trvl 299.70, Meggan Hortness Trvl 32.00, Human Service Agency Serv 821.50, Infinitive Campus Software 3,266.00, Inland Truck Parts & Service Supp 2,275.00, Institute For Educational Trvl 245.00, Interstate All Battery Center 167.56, IXL Learning Software 900.00, J & P Roofing Systems Improvements 9,302.50, JW Pepper & Son Supp 147.99, JH Larson Co Supp 394.13, Dennis Jensen Serv 43.25, Jim's Service Fuel 516.27, Jones School Supply Co Supp 116.98, Gail Kelly Serv 43.25, Jordyn Kirk Serv 43.25, Elizabeth Klassen Serv 43.25, Payee Trvl 134.40, Lori Kuschel Trvl 53.00, Lakes Gas Co Fuel Oil 874.51, Lakeshore Learning Materials Supp 113.70, LD Enterprises Supp 314.00, Joh Lohre Trvl 113.50, Lutheran Social Services Serv 2,640.00, Marco Supp 170.17, Marco Technologies Supp 766.75, Marshall County Health Care Serv 2,359.20, The Master

Teacher Supp 1,000.00, McCrossan Boys Ranch Tuition 6,526.12, Midwest Construction Specialties Repairs 795.00, Michelle Moen Trvl 41.00, Anita Muehler Trvl 73.08 N.E. Educational Services Coop Serv 800.00, Nasco Supp 91.24, NCS Pearson Supp 35.00, Network Services Co Supp 1,346.70, NFHS Dues & Fees 70.00, Shauna Nickeson Trvl 41.00, North East Area Principals Dues & Fees 70.00, Office of Weights & Measures Serv 28.00, Office Peeps Supp 61.75, Otter Tail Serv 16,817.24, Morning Star Owen Mlge 393.12, Steven Owen Trvl 134.00, Prestwick House Textbooks 301.61, Quality Inn Trvl 158.00, RC Technologies Comm 42.53, Really Good Stuff Supp 75.91, Riddell/All American Sports Supp 374.04, Rosalie's Supp 177.00, Diane Rudolph Serv 1,305.00, Sarlettes Music Repairs 98.90, Marlys Schaefer Trvl 338.60, Tricia Schiltz Media 259.80, Scholastic Book Fairs Supp 893.05, Scholastic Workbooks 197.78, School Specialty Supp 815.52, Patricia Schubert Trvl 41.00, SD Dept of Human Services Tuition 6,986.91, SDFCA Dues & Fees 70.00, SDHS Coaches Assoc Dues & Fees 240.00, Patsey Seaboy Trvl 359.00, Seating & Athletic Facility Supp 37,564.00, Shape America Dues & Fees 79.00, Sheraton Trvl 954.00, Shopko Supp 117.97, Shoutpoint Serv 1,380.00, Sisseton Ace Hardware Supp 586.93, Sisseton Courier Supp 5,993.94, Sisseton Flower Shop Supp 94.50, Sisseton MS Student Council Supp 1,638.00, Sisseton Volleyball Club Serv 250.00, Shelby Smith Serv 43.25, Sota Iya Ye Yapi Ad 97.20, SD Dept of Education Food 320.68, Stillson Service Supp 1,320.66, Studies Weekly Workbooks 556.33, Subway Supp 129.68 Super 8 Serv 419.70, SWO Plastics Supp 281.60, SYNCB/Amazon Supp 2,740.28, SYNCB/Amazon Supp 2,208.28, Teal's Supp 944.71, Judith Thompson Serv 1,397.40, Time Management Systems Serv 165.00, Training Room Supp 285.02, Traverse Electric Serv 596.02, Tri State Building Center Supp 886.41, Tri State Water Supp 191.05, Trust & Agency Comm 3,641.80, Trust & Agency Trvl 362.58, TSA Consulting Group Serv 50.00, Twin Valley Tire Serv 274.70, Ultra Serv 1,350.00, Unity School Bus Parts Supp 201.89, US Bank Voyager Fleet Sys Supp 58.00, US Foods Food 18,837.31, Jayme Valnes Trvl 32.00, Wade Veflin Serv 43.25, Venture Comm 635.45, West Sioux Ceramic & Dakota Pottery Supp 354.83, Western Books Media 779.00, Tonya White Trvl 241.92, Judith Wickre Trvl 41.00, Debra Wolf Supp 75.92, Working Person's Enterprises Supp 411.50. **Trust & Agency Imprest Bills:** NDSU Office of Admission Meals 236.25, SDSU Music Department Reg 40.00, UPS Shipping 10.60, American Express Registration 974.99, Sharon Prendergast Meal 3.50, Deb Wolf Meals 28.00, Gwendi Krause Off 132.88, Jennifer Fisher Meals 122.50, Webster School District Expenses 68.00, Ortonville School District Reg 50.00, DCI Background Check 43.25, Kameron Brooks Meals 54.50, DCI Background Check 43.25, Watertown HS Pumpkinstakes Reg 5.00, UPS Shipping 23.35, Darwin Wolf Artist In School 1,347.00, Sharon Prendergast Meals 11.00, Def Wolf Meals 425.00.

The consent agenda which included the minutes of the October 11, 2016 School Board Meeting and October 21 and 26 and November 2, 3 and 9, 2016 Special meetings, and financial reports and claims for payment for the Trust & Agency accounts as well as the District accounts were presented to the Board for approval.

ACTION NO: 2373 A motion was made by S. Lehrke and seconded by J. Schaunaman to approve the consent agenda. All members voting aye, the motion carried.

Pres. Johnson requested the following additions to the Agenda: New Business #1A-Motion to Approve Staff Resignation, #1B-Motion to Amend 2016-17 School Calendar and Discussion #2C-Old Sports Complex.

ACTION NO: 2374 A motion was made by W. Koeppe and seconded by S. Lehrke to approve the agenda with the above additions. All members voting aye, the motion carried.

OLD BUSINESS: None

NEW BUSINESS:

L. Kuschel requested the Board to approve the following new non-certified staff:

Elizabeth Klassen	MS Paraprofessional	\$10.25
Shelby Smith	3.5 Hr. Cook	\$10.25
Alcita Watson	HS Paraprofessional	\$10.25

ACTION NO: 2375 A motion was made by D. Medenwald and seconded by S. Lehrke to approve the above non-certified staff. All members voting aye, the motion carried.

Dr. Greseth read the letter of resignation from Larissa Heitmann, WS Paraprofessional, effective 12-2-16.

ACTION NO: 2376 A motion was made by J. Schaunaman and seconded by J. Evenson to approve the above non-certified staff resignation. All members voting aye, the motion carried.

Dr. Greseth requested that the board approve amending the School Calendar for 2016-17. There will be no school December 23, 2016 and May 24 will be added as a teacher in-service day.

ACTION NO: 2377 A motion was made by J. Evenson and seconded by W. Rice to approve the 2016-17 School Calendar as amended. All members voting aye, the motion carried.

DISCUSSION:

Discussion was held regarding Home School students participation in sports and extra-curricular activities. A committee of W. Rice, D. Flute, Mr. Frederick, Mrs. Meyer and Jack Appel was formed to research the matter further.

L. Kuschel discussed the ASBSD Protective Trust Board of Directors Resolution for an assessment to the health fund membership. She recommended to elect the 4 year payment plan method. This will be an action item for next month.

D. Medenwald left the meeting at 6:00 p.m.

The old sports complex was discussed as the Sisseton Youth Baseball Group would like to develop the baseball property, which is owned by the school. A preliminary agreement to transfer the property was reviewed and discussed. Attorney Gordon Nielsen will review a previous agreement to transfer property to get an idea of conditions that may be identified and incorporated in the agreement to transfer the old sports complex property. The proposed agreement will be discussed at the next board meeting.

ACTING SUPERINTENDENT'S REPORT:

Dr. Greseth discussed that Sisseton has been selected to be a Mouny Marty Masters of Education site. An Open house to present information to staff will be held on November 21, 2016.

Dr. Greseth mentioned that the preliminary 2017-18 School Calendar is being worked on and will be presented for approval next month.

The final student enrollment count for the district of 895 has been submitted for final approval.

PRINCIPAL'S REPORTS:

The principals presented that they would like board input on topics to be reported at school board meetings. This could possibly include having staff present specific information.

SPECIAL SERVICES DIRECTOR REPORT: Dr. Greseth provided information about the ELL program and the progress that has been made since the Title review. She also mentioned the crisis management plan is being worked on.

Next Month's Meeting: Home School students participation in sports and extra-curricular activities, ASBSD Protective Health Trust Memorandum of Understanding, Agreement to transfer old sports complex property, 2016-17 School Calendar and field trip policy.

Other Concerns: None at this time.

The regular meeting was recessed and the Board moved into executive session.

ACTION NO: 2378 A motion was made by J. Schaunaman and seconded by W. Koepe to move into executive session at 6:47 p.m. to discuss Personnel and Legal (SDCL 1-25-2). All members present voting aye, the motion carried.

D. Flute and S. Lehrke left the meeting during this time. Pres. Johnson resumed the regular meeting at 9:39 p.m.

ACTION NO: 2379 A motion was made by J. Evenson and seconded by W. Koepe to approve the contract for Walter Leipart as Interim Superintendent from December 1, 2016 to June 30, 2017, subject to the satisfactory background check. All members present voting aye, the motion carried.

ACTION NO: 2380 A motion was made by J. Schaunaman and seconded by J. Evenson to adjourn the meeting at 9:39 p.m. All members present voting aye, the motion carried.

Lori Kuschel, Business Manager

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